

**Medway School Committee
Minutes
November 5, 2009**

The Medway School Committee held a meeting on Thursday, November 5, 2009, at 7:00 p.m., in the School Committee Room, Medway Middle School, 45 Holliston Street, Medway. School committee members in attendance included Chairperson Diane Borgatti, Vice-Chairperson Debora Trindade, Carole Bernstein, Jeffrey DeVolder and Shelley Wieler. Also in attendance were Superintendent Judith Evans, Assistant Superintendent David Verdolino and Medway Federation of Teachers Representative Michael Regan. Student Advisory Council Representative Amanda Presswood was also present.

A. CALL TO ORDER

Ms. Borgatti called the meeting to order at 7:01 p.m., noting that all members were present.

B. APPROVAL OF WARRANTS

The warrants were being delivered for committee signature.

C. PUBLIC PARTICIPATION - None.

D. APPROVAL OF MINUTES

1. Moved by Ms. Bernstein, seconded by Ms. Wieler, to approve the minutes of the **October 1, 2009**, as amended. All voted in favor.

2. Moved by Ms. Trindade, seconded by Ms. Bernstein, to approve the minutes of **October 15, 2009**, as amended. All voted in favor.

F. REPORT OF STUDENTS

Amanda Presswood reported:

- Student Council is sponsoring the Homecoming Dance on November 24.
- Drama Club is performing *The Odyssey* on November 19-21.

G. REPORTS OF COMMITTEE MEMBERS

Ms. Trindade reported she attended the recent Burke School Open House and the first meeting of the year of the SPED PAC.

Ms. Wieler reported she attended the recent Board of Selectmen meeting at which the upcoming Town Meeting and future budgets and revenues were discussed.

H. ADMINISTRATIVE UPDATE

1. **Report of the Chairman** – Ms. Borgatti reported she attended the Board of Selectmen meeting held directly prior to this meeting at which revenue projections were discussed and committee members had an information sheet.

Ms. Borgatti noted that the board of selectmen would like to have a joint meeting with the School Committee and Finance Committee in the near future regarding the budget policy.

Ms. Borgatti also noted the upcoming Town Meeting on November 16th and there are two warrant articles relative to the school department: one is a project that will allow the continuation of repairs and the second one will allow the purchase of solar panels at the high school.

2. Report of the Superintendent – Dr. Evans reported that the student absentee rate is approximately ten percent, which is average for this time of year.

The superintendent reported that the school department is working closely with the town Health Department coordinating the upcoming flu vaccine clinics at the middle and high schools. She noted that vaccine information and permission slips can be found on the district's web page.

Dr. Evans reported that the recent issue of *Medway Education Express* has been mailed and the theme for this issue was mathematics. She noted the cost of printing and mailing is offset by a small donation from the Education Fund Committee and the selling of ad spaces.

The superintendent reported she attended the Fiesta Night sponsored by Chartwells and money raised from the event would be donated to "Rachel's Challenge."

Dr. Evans congratulated the fall sports teams that were wrapping up their season and those who made it to the playoffs.

The superintendent reported that she and Mr. Verdolino have begun monthly meetings with the Millis superintendent in an effort to work collaboratively to share resources, ideas and programs.

I. DISCUSSION ITEMS

1. For Discussion: Budget Priorities – Mr. Verdolino reviewed the FY2010 & FY2011 Budget Forecast information which he provided, along with a copy of the Town's budget projection sheet and projected funding by ARRA Grant.

2. MSBA Middle School Repair Project: Update – Dr. Evans noted that, in general, the Middle School Building Committee is charged with planning a presentation for town meeting and reviewing the process as outlined by the state. The superintendent noted that the scope of the repair project will be determined by the feasibility study. She further stated that the town meeting warrant article is for seed money for the owner's project manager, feasibility study and schematic design.

Mr. Verdolino gave a report on the progress of the selection for the owner's project manager.

3. Other – None.

J. ACTION ITEMS - continued

1. For Consideration: Award of Solar Project Contract Between Medway Public Schools and Broadway Electrical Co, Inc. of Boston, MA -

Ms. Borgatti noted that the committee voted to tentatively award the solar project contract and Mr. Verdolino had provided committee members with a proposed contract.

After discussion, it was the sense of the committee to table this action item to the next meeting.

2. Other – None.

K. INFORMATION ITEMS and COMMUNICATIONS

Ms. Borgatti noted some of the information and communication items in committee members' packets.

L. FUTURE AGENDA ITEMS

- **New Teacher Reception: 6:30 p.m., Superintendent's Room, November 12, 2009**
- **Superintendent's Award of Academic Excellence**
- **DESE Growth Model**
- **Metro West Health Survey Results**
- **Revised School Improvement Plans**

M. NEXT MEETING – In the School Committee Room (across the corridor from the Superintendent's Office), Medway Middle School, 45 Holliston St., Medway.

- **Regular Meeting: November 12, 2009, at 7:00 p.m.**

N. ADJOURNMENT

As there was no need for an executive session, at 8:10 p.m., it was moved by Ms. Bernstein, seconded by Ms. Trindade, to adjourn. All voted in favor.

Respectfully submitted,

Carol A. Villa
Secretary

Approved: **January 7, 2010**